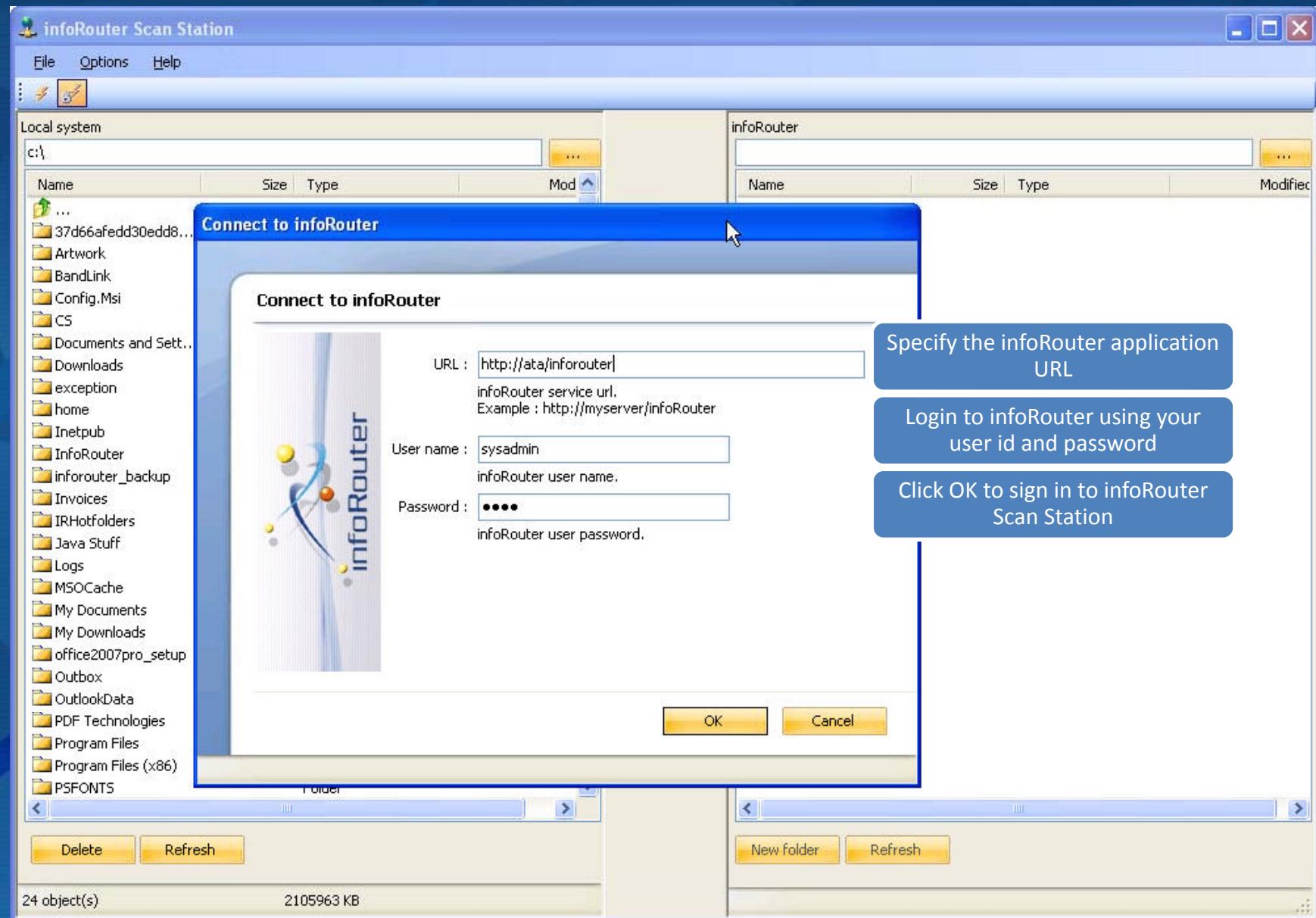
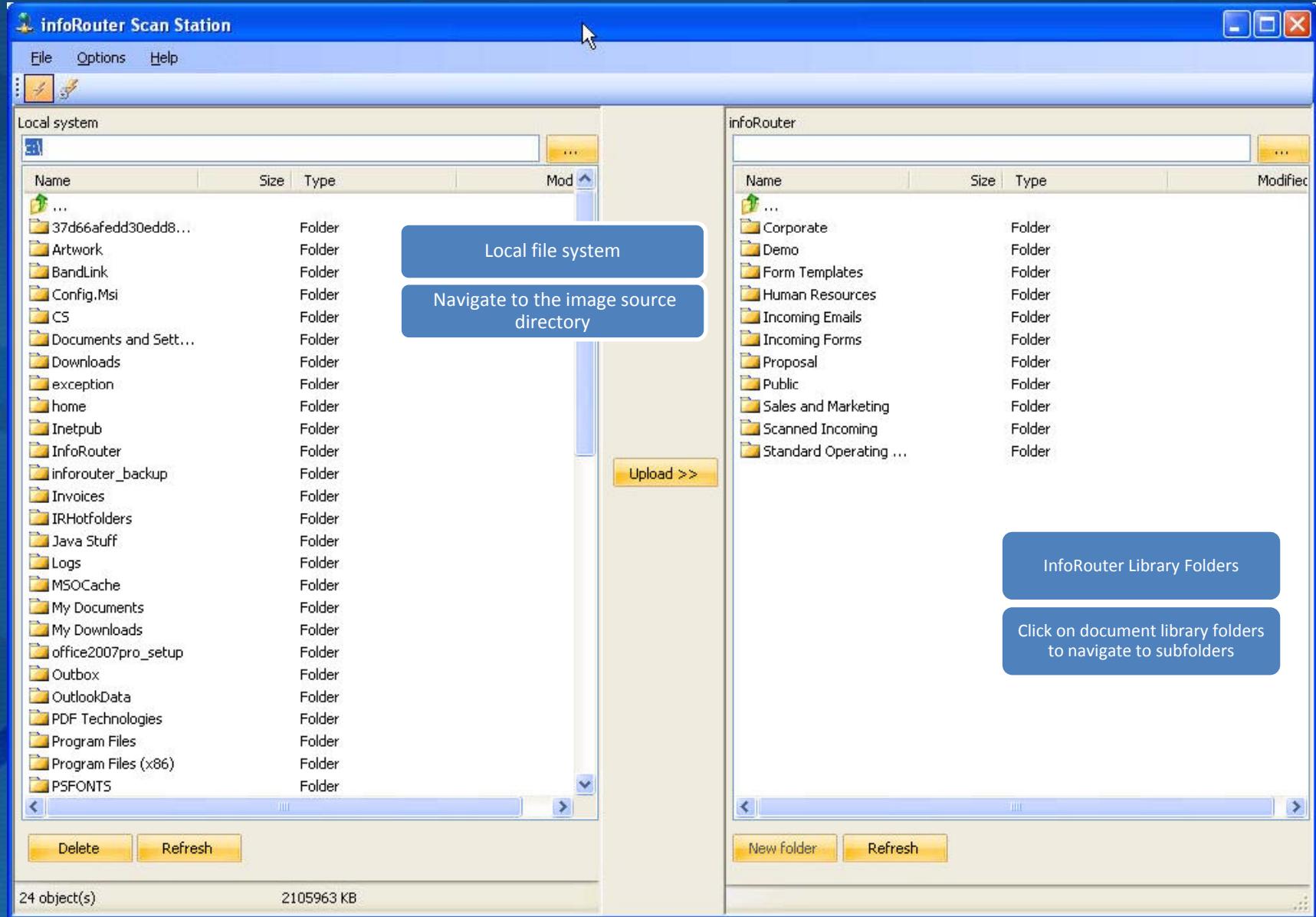
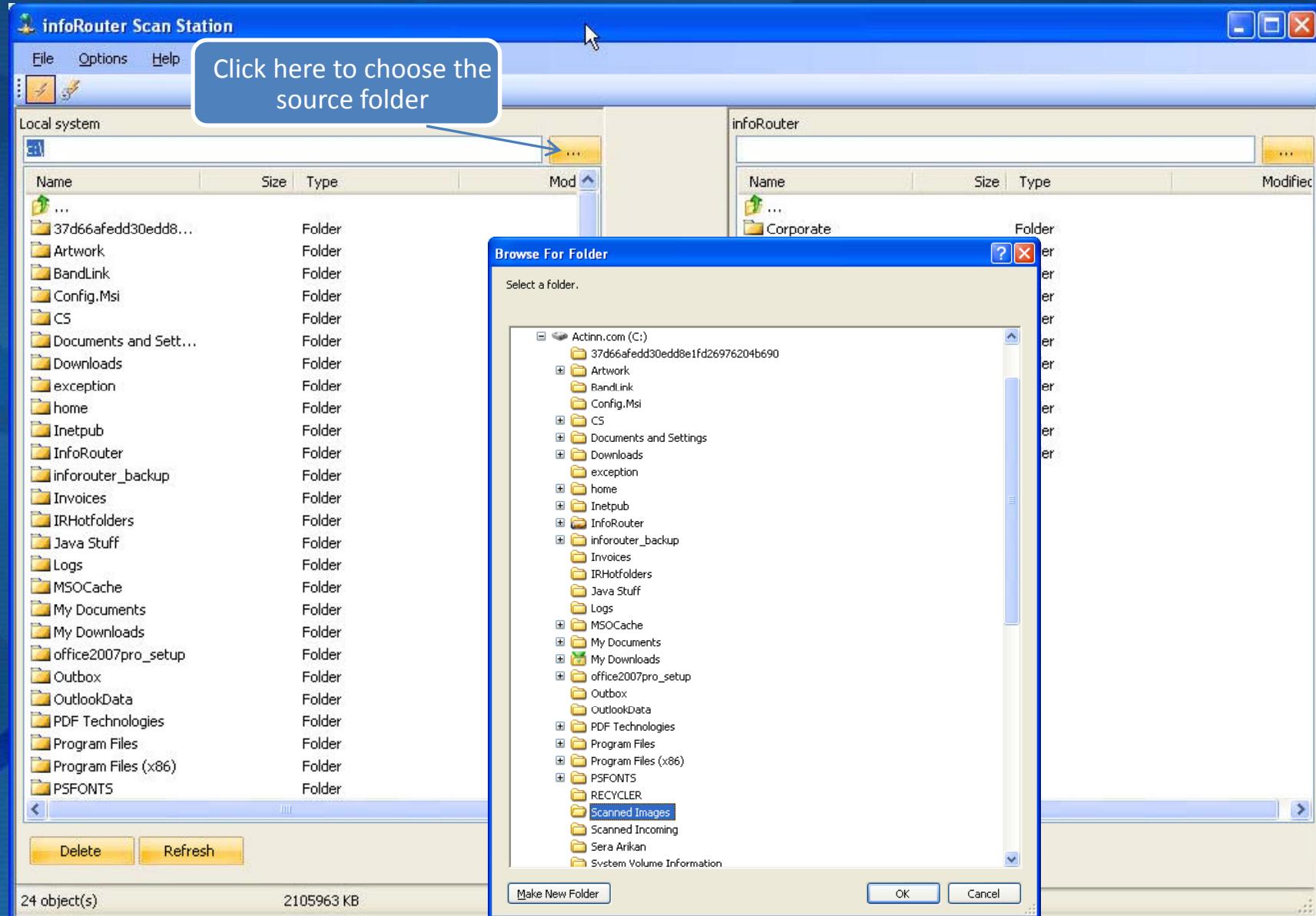


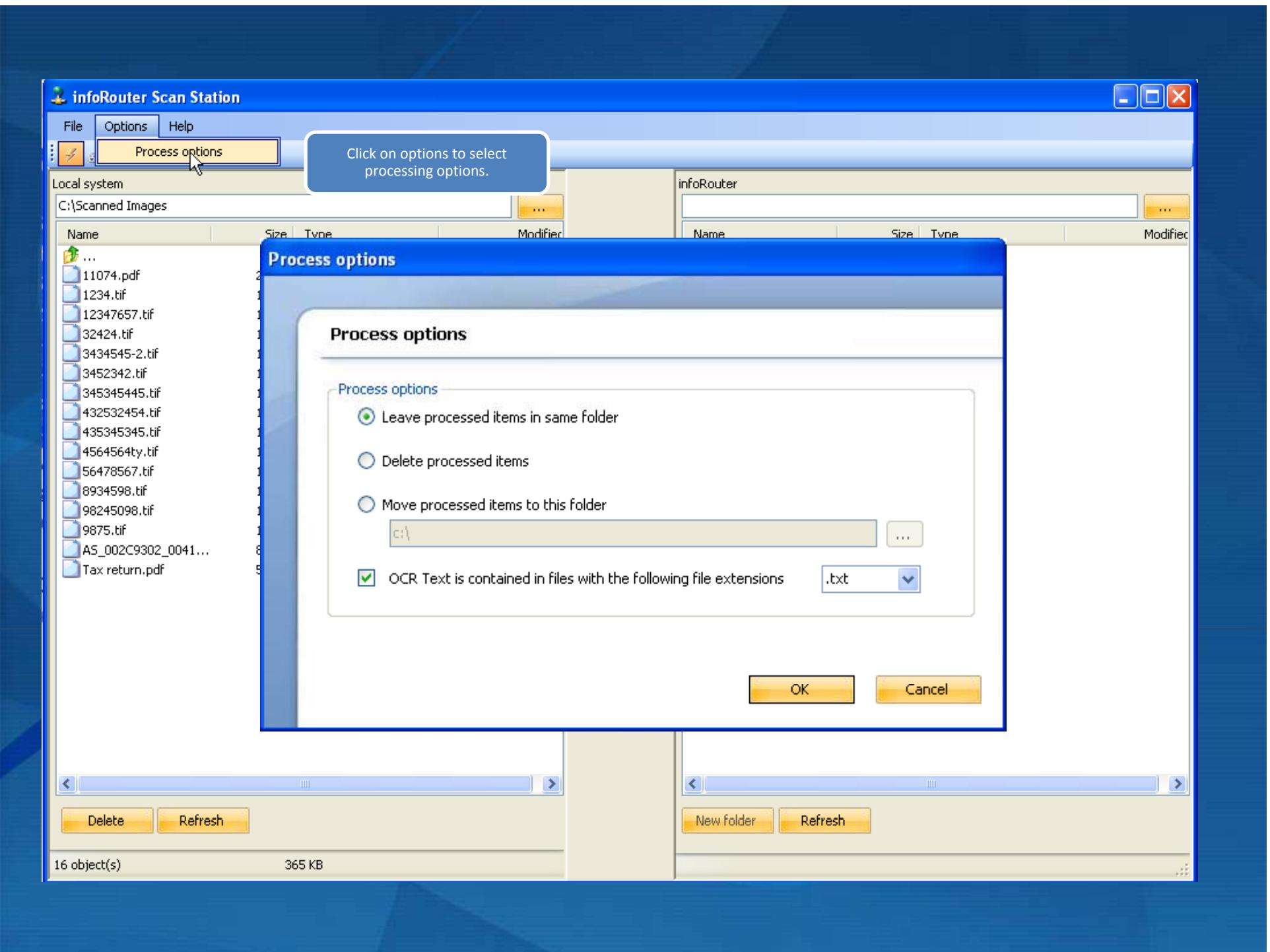


**Scan Station**









infoRouter Scan Station

File Options Help

Local system

c:\Scanned Images

Name Size Type Modified

11074.pdf	26 KB	File	2/8/200
1234.tif	15 KB	File	4/5/200
12347657.tif	15 KB	File	4/5/200
32424.tif	15 KB	File	4/5/200
3434545-2.tif	15 KB	File	4/5/200
3452342.tif	15 KB	File	4/5/200
345345445.tif	15 KB	File	4/5/200
432532454.tif	15 KB	File	4/5/200
435345345.tif	15 KB	File	4/5/200
4564564ty.tif	15 KB	File	4/5/200
56478567.tif	15 KB	File	4/5/200
8934598.tif	15 KB	File	4/5/200
98245098.tif	15 KB	File	4/5/200
9875.tif	15 KB	File	4/5/200
AS_002C9302_0041_000.pdf	83 KB	File	2/8/200
Tax return.pdf	58 KB	File	2/8/200

Upload >>

Select one or more images from your source directory

10 object(s) selected 161 KB

infoRouter

/Scanned Incoming/Incoming Invoices

Name Size Type Modified

...			
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New folder Refresh

0 object(s) 0 KB

Click on Upload to send the image to infoRouter.

infoRouter Scan Station

Pages : 1 Zoom 1234.tif

Use controls to adjust image

**NORTHWIND TRADERS**

1 1 0 7 2

INVOICE  
11072

Date: 09-Sep-2003

Ship To: Ernst Handel  
Kirchgasse 6  
Graz 8010  
Austria

To: Ernst Handel  
Kirchgasse 6  
Graz 8010  
Austria

Invoice # Customer Id Salesperson Order Date Required Date Shipped Date Ship Via

11072	ERNSH	Margaret Peacock	05-May-1998	02-Jun-1998	United Package	
2	Chang		8	\$19.00	0%	\$152.00
41	Jack's New England Clam Chowder		40	\$9.55	0%	\$386.00
50	Valkoinen suklaa		22	\$16.25	0%	\$357.50
54	Wimmers gute Semmelknödel		130	\$33.25	0%	\$4,322.50
				<b>Subtotal:</b>		\$5,218.00
				<b>Freight:</b>		\$256.64
				<b>Total:</b>		\$5,476.64

*LAST FIRST MIDDLE*  
*JOSEPH MIGUEL*

Scanned image

Properties OCR Text

Document properties

infoRouter folder: /Scanned Incoming/Incoming Invoices ...

Convert to pdf

Convert TIFF to PDF

Name: 1234.pdf

Description:

Keywords:

Submit to workflow: None

Document completion status

Completed document

Completion date: Thu, 05 April 2007

Retention: No retention

Custom properties: Book Add

Submit Cancel

infoRouter Scan Station

Pages : 1 Zoom 1234.tif

  
1 1 0 7 2



**NORTHWIND  
TRADERS**

**INVOICE**  
**11072**

*One Portalis Way, Twin Peaks WA 98156*  
*Phone: 1-206-555-1417 Fax: 1-206-555-5938*

**Ship To:** Ernst Handel  
Kirchgasse 6  
Graz 8010  
Austria

**To:** Ernst Handel  
Kirchgasse 6  
Graz 8010  
Austria

**Date:** 09-Sep-2003

Invoice #	Customer ID:	Salesperson:	Order Date:	Required Date:	Shipped Date:	Ship Via:
11072	ERNSH	Margaret Peacock	05-May-1998	02-Jun-1998		United Package

Order ID	Customer	Order Date	Shipped Date	Freight	
2	Chang	8	\$19.00	0%	\$152.00
41	Jack's New England Clam Chowder	40	\$9.65	0%	\$386.00
50	Valkoinen suklaa	22	\$16.25	0%	\$357.50
64	Wimmers gute Semmelknödel	130	\$33.25	0%	\$4,322.50

**Subtotal:** \$5,218.00  
**Freight:** \$258.64  
**Total:** \$5,476.64

**LAST** **FIRST** **MIDDLE**

Sosa Miguel

Properties OCR Text  
Load from file: ...

Submit Cancel

infoRouter Scan Station

Pages : 1 Zoom : 1234.tif

  
1 1 0 7 2



**INVOICE**  
**11072**

**Name the document**

**Enter a description**

**Enter Keywords**

**Submit the document to Workflow**

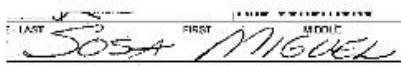
**Mark the document as complete**

**Set Retention date**

Invoice # Customer Id: Salesperson: Order Date: Required Date: Shipped Date: Ship Via:  
11072 ERNSH Margaret Peacock 05-May-1998 02-Jun-1998 United Package

2 Chang  
41 Jack's New England Clam Chowder  
50 Valkoainen suklaa  
54 Wimmers gute Seimelknödel

Subtotal: \$5,476.64



Properties OCR Text

**Document properties**

infoRouter folder: /Scanned Incoming/Incoming Invoices

Convert to pdf

Name: 1234.pdf

Description: Enter Document Description here

Keywords: Enter keywords here

Submit to workflow: Invoice Review

Document completion status

Completed document

Completion date: Thu, 05 April 2007

Retention: 7 years

Custom properties: Book

Submit Cancel

**infoRouter Scan Station**

Pages : 1 / 1 Zoom : 1234.tif

1 1 0 7 2

**NORTHWIND**  
TRADERS

**INVOICE**  
**11072**

**Date:** 09-Sep-2003

**Ship To:** Ernst Handel  
Kirchgasse 6  
Graz 8010  
Austria

**To:** Ernst Handel  
Kirchgasse 6  
Graz 8010  
Austria

Invoice #	Customer Id.	Salesperson	Order Date:	Required Date:	Shipped Date:	Ship Via:
11072	ERNSH	Margaret Peacock	06-May-1998	02-Jun-1998		United Package
2	Chang		8	\$19.00	0%	\$152.00
41	Jack's New England Clam Chowder		40	\$9.55	0%	\$386.00
50	Valkoinen sukkila		22	\$16.25	0%	\$357.50
54	Wimmers gute Semmelknödel		130	\$33.25	0%	\$4,322.50
<b>Subtotal:</b>						\$5,218.00
<b>Freight:</b>						\$258.64
<b>Total:</b>						\$5,476.64
LAST FIRST MIDDLE <i>1054 MODEL</i>						

Select a custom property

**Properties** **OCR Text**

**Document properties**

infoRouter folder:  
/Scanned Incoming/Incoming Invoices

Convert to pdf

Name:  
1234.pdf

Description:  
Northwind traders invoice

Keywords:  
Clam chowder, chang

Submit to workflow:  
Invoice Review

Document completion status

Completed document

Completion date: Thu, 05 April 2007

Retention: 7 years

Custom properties:

Book  
Book  
Invoice Meta Data  
Prospect  
EMAIL DOCUMENT

**infoRouter Scan Station**

Pages : 1 Zoom | 1234.tif

  
1 1 0 7 2



**INVOICE**  
**11072**

**Date:** 09-Sep-2003

**Ship To:** Ernst Handel  
Kirchgasse 6  
Graz 8010  
Austria

**To:** Ernst Handel  
Kirchgasse 6  
Graz 8010  
Austria

**Invoice #** Customer ID: Salesperson Order Date: Required Date: Shipped Date: Ship Via:  
11072 ERNSH Margaret Peacock 05-May-1998 02-Jun-1998 United Package

2	Chang	8	\$19.00	0%	\$152.00
41	Jack's New England Clam Chowder	40	\$9.55	0%	\$386.00
50	Valkoinen sukkia				
54	Wimmers gute Semmelknödel				

**Enter custom property values**

<b>Subtotal:</b>	\$5,218.00
<b>Freight:</b>	\$258.64
<b>Total:</b>	\$5,476.64

*Sosa Miguel*

**Properties** **OCR Text**

**Keywords:**  
Clam chowder, chang

**Submit to workflow:**  
Invoice Review

**Document completion status**  
 Completed document  
Completion date: Thu, 05 April 2007  
Retention: 7 years

**Custom properties:**  
Invoice Meta Data **Add**

**Invoice Meta Data**

**Invoice Amount:**  
5,470.64

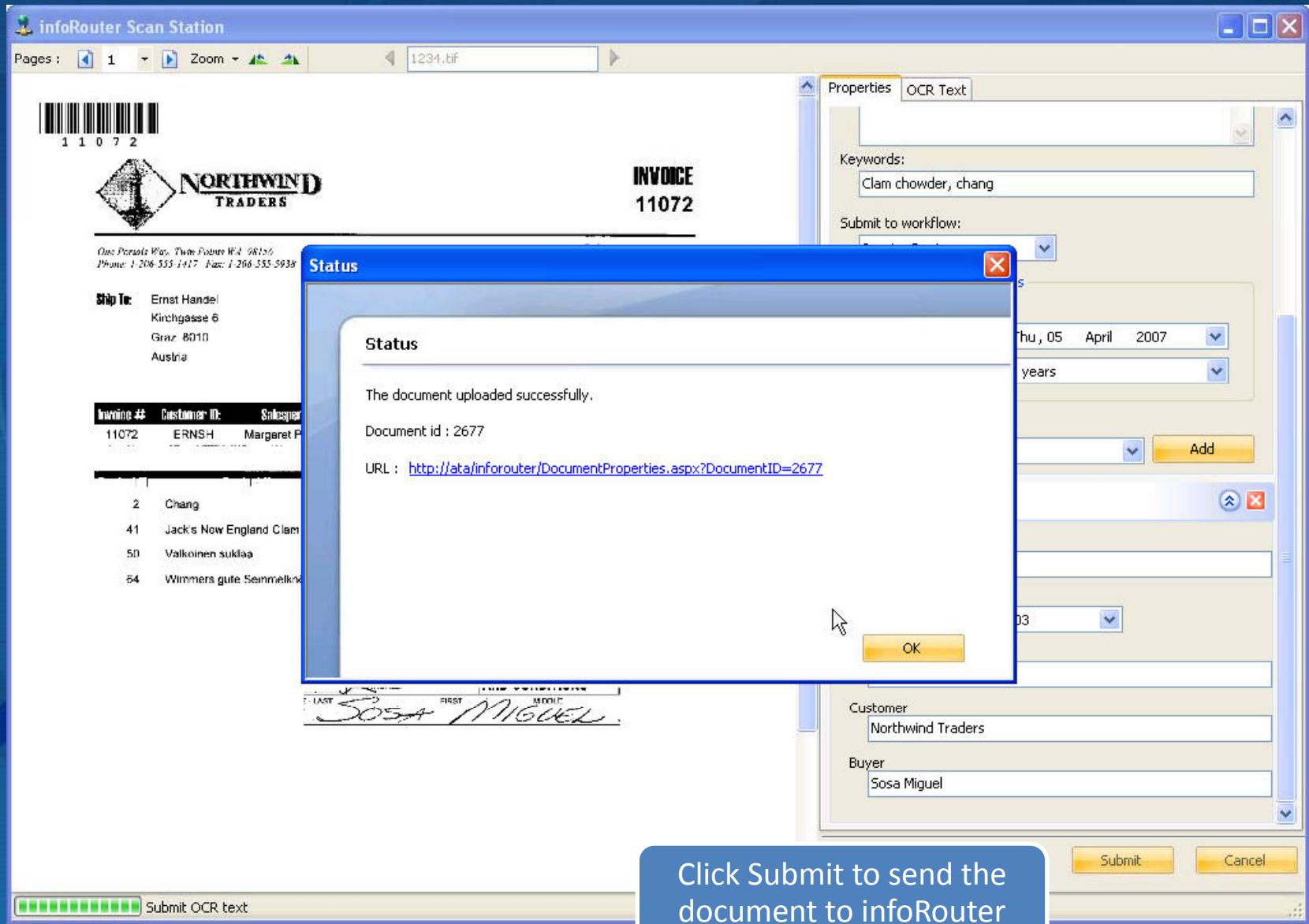
**Invoice Date:**  
Tue, 09 September 2003

**Invoice Number:**  
11072

**Customer:**  
Northwind Traders

**Buyer:**  
Sosa Miguel

**Submit** **Cancel**



The logo for infoRouter features the company name in a white, lowercase, sans-serif font. Above the letter 'i', there is a graphic element consisting of three spheres: a yellow one at the top left, an orange one at the bottom center, and a yellow one at the top right. A blue curved line connects the orange sphere to the yellow sphere at the top right.

infoRouter